

Visitors Notice & Rules

In accordance with our Safeguarding (child protection) policy we need to protect not only children and staff but any visitors to the setting. In order for us to do this, we ask you to observe the following rules while you are on the premises:

- No mobiles phones are allowed on the floor at any time.
- No internet enabled watches (e.g. Apple Watch) or Fitbits with messaging capabilities are allowed on the floor at any time.
- Belongings are to be locked in the office or staff toilet for the duration of your visit.
- Please do not take any child to the toilet but alert a member of staff if a child approaches you.
- If you are a parent helper, you are welcome to take your own child to the toilet but please notify a member of staff before you do.
- If you are helping at snack time, please ensure that you check each child's name card for any important information regarding allergies or dietary requirements. This information is also duplicated on a notice on the kitchen cupboard.
- In the event that it is necessary to evacuate the building, please follow a member of staff out of the building and wait while the registers are checked.
- Due to the current Coronavirus pandemic all visitors must wear a face mask over their nose and mouth, have their temperature checked and apply hand sanitiser before entering and maintain a 2 metre distance at all times.

Thank you for your cooperation