



Registered Charity No: 1130840
School Mead, Abbots Langley, WD5 0LB
01923 274483

Student Placement Policy

Statement of Intent:

Breakspeare Community Preschool recognises that qualifications and training make an important contribution to the quality of the care and education provided by Early Years Settings. As part of our commitment to quality, we offer placements to students undertaking early years qualifications, training or seeking experience in an Early Years setting.

Aim:

To provide for students on placement with us experiences that contributes to the successful completion of their studies.

To provide examples of quality practice in preschool.

Method:

We require students to meet the 'suitable person' requirements as identified by OFSTED.

Students under the age of 17 will have their character vouched for by the school that is placing them.

Students under the age of 17 will be supervised at all times and will not have unsupervised access to children.

Students in the setting will not be counted in our staffing ratios.

Students would be expected to wear the uniform provided by their college or university.

Trainee staff employed by the setting will only be counted in staff ratios if they are considered competent.

We have employer's liability insurance and public liability insurance that covers both trainees and voluntary helpers.

We require students to adhere to our confidentiality policy.

We co-operate with student's tutors to help students fulfil their course requirements.

During their first session students will receive a short induction on how our setting is managed, this includes evacuation procedures, safeguarding and other key policies and procedures.

We communicate positively about the value of qualifications and training.

The needs of children attending the setting are paramount therefore the preschool may restrict the number of students that can attend to one student per session in order not to hinder the work of the setting.

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Students must be confirmed by their tutor as being enrolled on a bona fide early years training course which provides the necessary background understanding of children’s development and activities.

We ask students to complete an application form which is often provided by their school or college. In instances where that is not the case, we ask students to complete our own application form.

This policy was adopted at a meeting of Breakspeare Community Preschool on:

Signed on behalf of the Committee:

Name:.....

Signature:

Signed on behalf of the preschool:

Name:

Signature:

This policy will be reviewed annually in September

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